

USER MANUAL
ON
SC/ST Schemes

DEPARTMENT OF INDUSTRIES

GOVERNMENT OF ANDHRA PRADESH

1) User must go to apindustries.gov.in and Click on **SC ST schemes (Scrolling as shown)**

The screenshot shows the homepage of the Department of Industries, Government of Andhra Pradesh. The main banner features the slogan "Our business is to make yours easy." and mentions being ranked No. 1 for Ease of Doing Business in India. A navigation menu is open, with "SC/ST Schemes" highlighted by a red circle. Other menu items include Registration, Entrepreneur Login, Approvals Verification, Sick Industries Registration, Investor Facilitation Center, Certificate of DCP, Corporate Social Responsibility, and UAM Registration. A sidebar on the right contains various service buttons like Information wizard, Apply for Approvals, and Department Login. At the bottom, there are icons for different industries: Textiles & Apparel, Aerospace & Defence, Agro & Food Processing, and Automobile.

2) New page open and User initially register by clicking on **“Registration”** option in SC/ST Schemes.

The screenshot shows the registration page for SC/ST Schemes. A sidebar menu on the left contains options: Home, Registration (circled in red), Login, Government Orders, Reports, Manuals, and Contacts. At the bottom, there are three summary boxes: "435 Total Applications Received" (orange), "0 Total Applications Approved" (green), and "0 Total Applications Rejected" (red).

- 3) Then application will open, and the user must fill all the required fields for registration, then click on “**Submit**” button for registration.

Applicant must fill all the details required for registration

APPLICATION FOR RESIDENTIAL ENTREPRENEURSHIP DEVELOPMENT PROGRAMME

Name of the applicant (As per Aadhar Card)*	: ASDFGH	Age(18 to 50)*	: 18
Gender*	: MALE	Aadhar No.*	: 9376
PAN No.*	: AJ	Mobile No.*	: 69
Name of the Father/Husband/Guardian*	: QWERTY	Residential Address*	: 123 ANAKAPALLE
District*	: Visakhapatnam	Mandal*	: Anakapalli
Village/city*	: ANAKAPALLE	Pincode*	: 531001
Social Category*	: SC	Educational Qualification*	: POST GRADUATION
Email ID*	: abc123@gmail.com	Date of Birth*	: 27/03/1992

After filling all the details, click on submit button

Submit

REPRENEURSHIP DEVELOPMENT PROGRAMME

One Time Password (OTP) has been sent to your registered Mobile No.(xxxxxx0969) and registered Email Id(abc1xxxxxx@gmail.com).

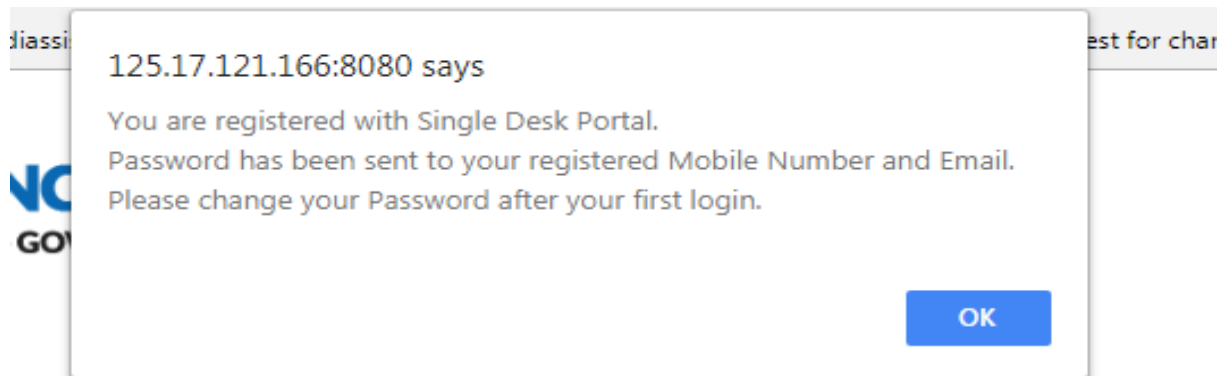
Please Enter OTP Here

Resend OTP

VERIFY OTP

ASDFGH Residential Address*
MANDAL*
AJ
QWERTY
Visakhapatnam

- 5) After verifying OTP, pop - up will appear where user will receive **User name and Password**. User must change **password after login**.



A screenshot of a login form titled "DEVELOPMENT PROGRAMME". It features two input fields: "User Name" and "Password". Below the fields is a blue "LOG IN" button. The background has a light blue grid pattern.

- 6) User must select anyone of the following courses schemes mentioned and click on **"Proceed"**.

A screenshot of the "SC/ST SCHEMES" application page for the Government of Andhra Pradesh. The page has a green header with the title and navigation links: "Home", "Change Password", and "Log Out". Below the header is a section titled "Application for SC/ST Course Schemes" with a link "Click here to Apply for New Courses". A "No Data found!!" message is visible on the left. A pop-up form is open in the center, showing a "Course Name" dropdown menu with the following options: "--Select--", "--Select--", "Reimbursement of fee for Professional Certificate courses Scheme", "Reimbursement of Course fee for Contract Development Programme Scheme", "Entrepreneurship Development Programme", and "Skill Development Programme". The footer of the page reads "Designed & Developed by TATA Consultancy Services Ltd."

- 7) Page will open where User can view his/her basic details. After viewing, click on **“Next”** button to **upload Enclosures/Mandatory Documents** required for further verification.

Home Change Password Log Out

APPLICATION FOR RESIDENTIAL ENTREPRENEURSHIP DEVELOPMENT PROGRAMME

Fields marked with * are mandatory

1 Basic Details 2 Upload Mandatory Documents 3 Declaration Form

Name of the applicant (As per Aadhar Card)*	ASDFGH	Age(18 to 50)*	18
Gender*	MALE	Aadhar No.*	930500339376
PAN No.*	AJPCP1234H	Mobile No.*	9704360969
Name of the Father/Husband/Guardian*	QWERTY	Residential Address*	123ANAKAPALLE
District*	Visakhapatnam	Mandal*	Anakapalli
Village/city*	ANAKAPALLE	Pincode*	531001
Social Category*	SC	Educational Qualification*	POST GRADUATION
Reputed Institutions *	--SELECT--		

Next >>

- 8) User must **choose file** button for file and click on **Upload** button. Repeat the same process for all the mandatory documents.

Home Change Password Log Out

APPLICATION FOR RESIDENTIAL ENTREPRENEURSHIP DEVELOPMENT PROGRAMME

Fields marked with * are mandatory

1 Basic Details 2 Upload Mandatory Documents 3 Declaration Form

Educational qualification (X Class/Diploma/Degree in engineering or equivalent or above)*	Choose File No file chosen	Upload
Proof of age (SSC or equivalent)*	Choose File No file chosen	Upload
Residence proof - Aadhaar Card / MRO certificate etc*	Choose File No file chosen	Upload
PAN Card*	Choose File No file chosen	Upload

<< Previous

Next >>

9) Pop - up will appear showing the **status of the uploaded file**.



10) Finally, click on **“agree button”** and **“submit”** the application.

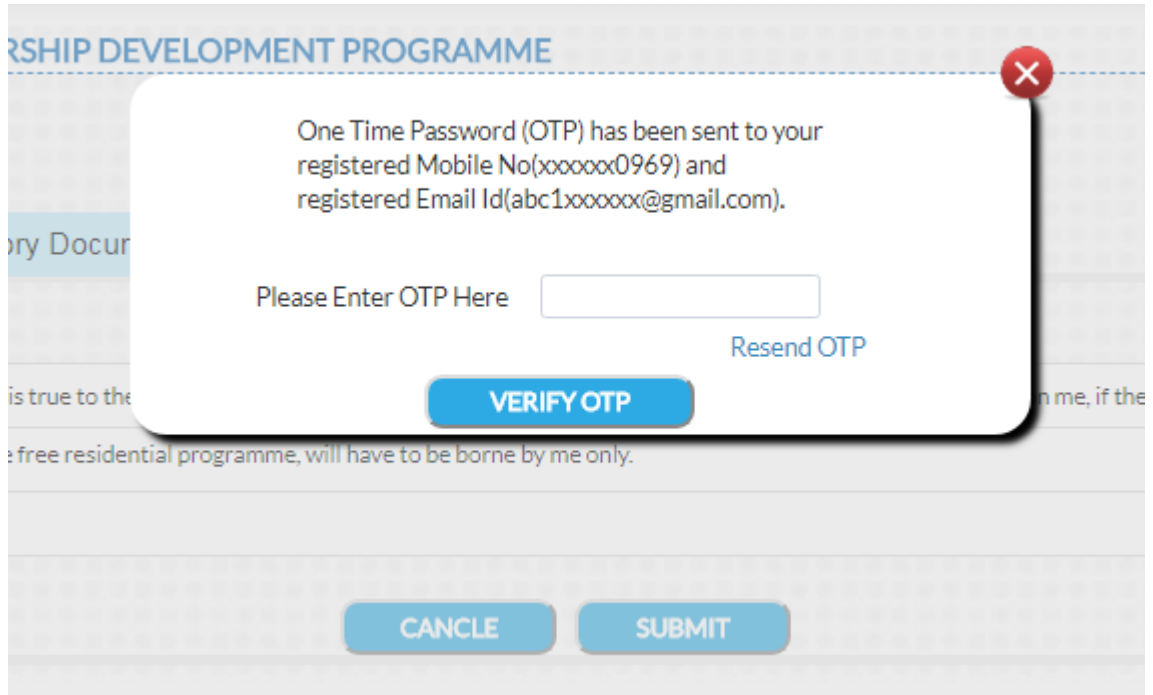
Fields marked b

1 Basic Details > 2 Upload Mandatory Documents > 3 Declaration Form

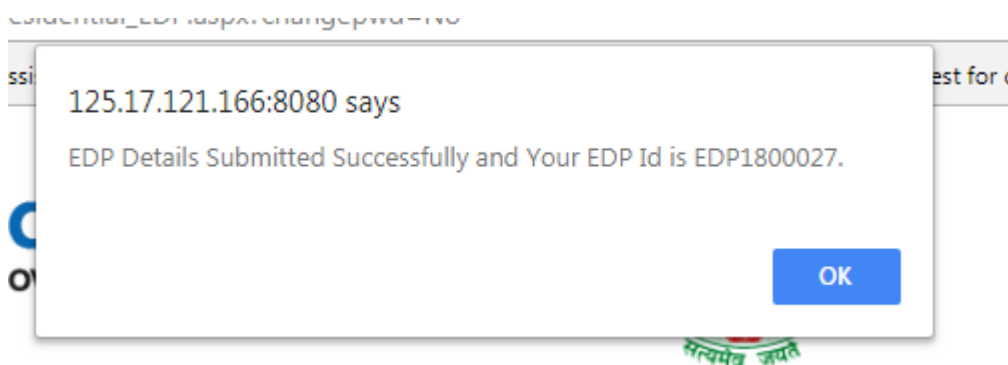
Declaration

1.	I declare that all the information provided above is true to the best of my knowledge and belief. I shall be liable for recovery of the entire money spent on me, if the information is found incorrect at any time.
2.	I understand that, the expenditure other than the free residential programme, will have to be borne by me only.
<input checked="" type="checkbox"/>	I/We agree to the above terms and conditions.

11) Again, user will receive OTP for further verification



12) Pop - up will appear showing program ID and about the details that are submitted.



13) User can verify the status of his/her application in the dashboard.

Home Change Password Log Out

APPLICATION FOR RESIDENTIAL ENTREPRENEURSHIP DEVELOPMENT PROGRAMME

Sl.No.	Application Id	Course Name	Applied Date (DD/MM/YYYY)	Status	Documents
1	EDP1800027	Entrepreneurial Development Programme	08/08/2018	PENDING	QualificationProof AgeProof ResidenceProof PANProof